

HIPAA Notice of Privacy Practices

AMC Psychiatric Services

Effective Date: May 6, 2026

At AMC Psychiatric Services, we are committed to protecting the privacy and confidentiality of your protected health information ("PHI") in accordance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and applicable Florida law.

This Notice describes how your medical information may be used and disclosed, and how you may access your information.

Our Responsibilities

AMC Psychiatric Services is required by law to:

- Maintain the privacy and security of your protected health information
- Provide you with this Notice of Privacy Practices
- Follow the duties and privacy practices described in this notice
- Notify you if a breach occurs that may compromise your information

How We May Use and Disclose Your Information

We may use or disclose your health information for purposes including, but not limited to:

Treatment

To provide, coordinate, or manage your psychiatric and medical care.

Examples include:

- Medication management
- Coordination with pharmacies
- Communication with therapists, primary care providers, specialists, hospitals, or other healthcare professionals involved in your care

Payment

To bill and collect payment for services provided.

Examples include:

- Insurance claims
- Prior authorizations
- Eligibility verification
- Billing reviews

Healthcare Operations

To operate and improve our practice.

Examples include:

- Quality improvement
- Compliance reviews
- Staff training
- Licensing and accreditation activities

Additional Situations Where Disclosure May Occur

We may disclose information when required or permitted by law, including:

- Public health reporting
- Court orders or subpoenas
- Law enforcement requests
- Suspected abuse or neglect reporting
- Emergencies involving serious threats to health or safety
- Workers' compensation claims
- Government audits or investigations

Telehealth and Electronic Communication

AMC Psychiatric Services may utilize HIPAA-compliant electronic systems and communication platforms, including electronic medical records, secure messaging, telehealth systems, and encrypted communication services.

While we take reasonable safeguards to protect your information, no electronic transmission can be guaranteed to be 100% secure.

By communicating electronically with our office, you acknowledge and accept these risks.

Your Rights

You have the right to:

- Obtain a copy of your medical records
- Request corrections to your records
- Request confidential communications
- Request restrictions on certain disclosures
- Obtain a list of certain disclosures of your information
- Receive a paper or electronic copy of this notice
- File a complaint without retaliation

Complaints

If you believe your privacy rights have been violated, you may file a complaint with:

AMC Psychiatric Services

Phone: 786-353-2550

Email: info@amcpsychiatricservices.com

Website: <https://amcpsychiatricservices.com>

You may also file a complaint with the U.S. Department of Health and Human Services.

You will not be penalized or retaliated against for filing a complaint.

Changes to This Notice

AMC Psychiatric Services reserves the right to change this Notice at any time. Updated notices may be posted on our website and available upon request.

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